



**中國建設銀行**  
China Construction Bank  
**中國建設銀行股份有限公司**  
China Construction Bank Corporation  
(於中華人民共和國註冊成立的股份有限公司)  
(A joint stock company incorporated in the People's Republic of China with limited liability)  
(股份代號 Stock Code: 00939)

5 June 2025

Dear Shareholders,

**China Construction Bank Corporation (the "Bank")**  
**- Notice of Publication of Circular, Notice, Proxy Form and Reply Slip for the 2024 Annual General Meeting (the "Current Corporate Communications"); and Reminder of Arrangement of Electronic Dissemination of Corporate Communications**

The English and Chinese versions of the Current Corporate Communications are available on the Bank's websites at [www.ccb.cn](http://www.ccb.cn), [www.ccb.com](http://www.ccb.com) and the HKEXnews website of Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk). For the purpose of environmental protection and cost saving, the Bank encourage you to select to review the Current Corporate Communications on the websites. If you have selected to receive the Bank's Corporate Communications in printed form, enclosed is/are the Current Corporate Communication in your selected language. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the websites for any reason, the Bank will promptly upon your request send the Current Corporate Communications in printed form to you free of charge; please notify the Bank's H share registrar, Computershare Hong Kong Investor Services Limited (the "H Share Registrar"), at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong, in writing or send an email to [ccb.ecom@computershare.com.hk](mailto:ccb.ecom@computershare.com.hk) specifying your name, address and request to receive the Current Corporate Communications in printed form.

**Reminder of Arrangement of Electronic Dissemination of Corporate Communications**

Pursuant to Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules"), the Bank is writing to remind you that the Bank has adopted electronic dissemination of corporate communications (the "Corporate Communications"). "Corporate Communications" mean any documents issued or to be issued by the Bank for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the websites of the Bank at [www.ccb.cn](http://www.ccb.cn), [www.ccb.com](http://www.ccb.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk) in place of printed copies.

**Solicitation of electronic contact details**

To ensure timely receipt of future Actionable Corporate Communications<sup>(Note)</sup>, the Bank recommends you to provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "Reply Form"). Alternatively, you may sign and return the Reply Form to the Bank's H Share Registrar.

**If the H Share Registrar does not receive a functional email address in your reply, until such time that the functional email address is provided to the H Share Registrar, the Bank will send the Actionable Corporate Communications in printed form in the future.**

If you want to receive future Corporate Communications and/or Actionable Corporate Communications in printed form, please complete and return the enclosed Reply Form to the H Share Registrar or send an email to [ccb.ecom@computershare.com.hk](mailto:ccb.ecom@computershare.com.hk) specifying your name, address and request to receive the future Corporate Communications and/or Actionable Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter, unless it is revoked or superseded before its expiry.

Should you have any queries relating to this letter, please call the hotline of the Bank's H Share Registrar on (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays).

China Construction Bank Corporation

Note: "Actionable Corporate Communication" is any corporate communication that seeks instructions from the Bank's securities holders on how they wish to exercise their rights or make an election as the Bank's securities holder.

各位股東：

**中國建設銀行股份有限公司（「本行」）**  
**- 2024 年度股東大會通函、通告、代理人委任表格及回執（「本次公司通訊」）之發佈通知；及以電子方式發布公司通訊之安排的提示**

本次公司通訊的中、英文版本現已登載於本行網站（[www.ccb.cn](http://www.ccb.cn)、[www.ccb.com](http://www.ccb.com)）及香港交易及結算所有限公司「披露易」網站（[www.hkexnews.hk](http://www.hkexnews.hk)），歡迎瀏覽。為了積極響應環保並節省成本，本行建議閣下選擇通過網站瀏覽本次公司通訊。若閣下已選擇收取本行的公司通訊之印刷本，則隨本函附奉閣下所選擇之語言版本的本次公司通訊印刷本。閣下若因任何理由以致在收取或接收載於網站上的本次公司通訊出現困難，本行將於閣下通知後，盡快向閣下免費發送有關本次公司通訊的印刷版；閣下可以書面方式通知本行的 H 股股份過戶登記處香港中央證券登記有限公司（「H 股股份過戶登記處」），地址為香港灣仔皇后大道東 183 號合和中心 17M 樓，或發送電子郵件至 [ccb.ecom@computershare.com.hk](mailto:ccb.ecom@computershare.com.hk)，並註明閣下的姓名、地址以及收取本次公司通訊印刷版的要求。

**以電子方式發布公司通訊之安排的提示**

根據《香港聯合交易所有限公司證券上市規則》（「上市規則」）第 2.07A 條，本行謹此提醒閣下，本行已採用以電子方式發布公司通訊（「公司通訊」）之安排。「公司通訊」是指本行發出或將予發出以供其任何證券持有人或投資大眾參照或採取行動的任何文件，包括但不限於(a)董事會報告、年度賬目連同審計報告副本以及財務摘要報告（如適用）；(b)中期報告及其中期報告摘要（如適用）；(c)會議通告；(d)上市文件；(e)通函；及(f)委任表格。

請注意，所有未來公司通訊的英文版和中文版將在本行網站 [www.ccb.cn](http://www.ccb.cn)、[www.ccb.com](http://www.ccb.com) 和香港交易所披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 上登載，以代替印刷本。

**徵集電子聯絡資料**

為確保未來及時收到可供採取行動的公司通訊<sup>(附註)</sup>，本行建議閣下透過掃描背頁之回條（「回條」）上列印的閣下專屬二維碼以提供閣下的電子郵件地址。或者，閣下亦可以簽署回條並交 H 股股份過戶登記處。

**如 H 股股份過戶登記處沒有收到閣下的有效電子郵件地址，直至 H 股股份過戶登記處收到閣下有效的電子郵件地址前，本行未來將以印刷本形式發送可供採取行動的公司通訊。**

若閣下希望收取未來公司通訊及/或可供採取行動的公司通訊之印刷版，請填妥本函背頁之回條並交回本行的 H 股股份過戶登記處，或發送電子郵件至 [ccb.ecom@computershare.com.hk](mailto:ccb.ecom@computershare.com.hk)，並註明閣下的姓名、地址以及收取公司通訊印刷版及/或可供採取行動的公司通訊的要求。請注意，除非閣下提前撤回或修改了指示，否則收取未來公司通訊及/或可供採取行動的未來公司通訊印刷版之指示由收悉閣下指示當日起計一年內有效，此後將過期。

倘閣下對本函件有任何疑問，請於營業時間內（星期一至星期五上午 9 時至下午 6 時，公眾假期除外）致電本行的 H 股股份過戶登記處的熱線（852）2862 8688。

中國建設銀行股份有限公司

二零二五年六月五日

附註：「可供採取行動的公司通訊」是指任何涉及要求本行的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。



## REPLY FORM 回條

To: Computershare Hong Kong Investor Services Limited ("H Share Registrar")  
17M Floor, Hopewell Centre  
183 Queen's Road East, Wan Chai, Hong Kong

致：香港中央證券登記有限公司（「H 股股份過戶登記處」）  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

(Please **choose ONLY ONE** of the options below)  
(請從以下選項中只選擇其中一項)

**Option 1:** I/we hereby provide my/our email address for receipt of future Actionable Corporate Communications<sup>(Note 3)</sup> of the China Construction Bank Corporation (the "Bank") via electronic dissemination by scanning your personalized QR code

Personalized QR Code  
專屬二維碼

**選項 1:** 本人/吾等現掃描專屬二維碼以提供本人/吾等之電子郵件地址，以接收中國建設銀行股份有限公司（「本行」）未來通過電子方式發佈的可供採取行動的公司通訊<sup>(附註 3)</sup>

You are **NOT** required to return this Reply Form if you choose Option 1.  
如選擇了選項 1，閣下無須交回本回條。

**Option 2:** I/we hereby provide my/our email address in writing for receipt of future Actionable Corporate Communications<sup>(Note 3)</sup> of the Bank via electronic dissemination

**選項 2:** 本人/吾等現以書面提供本人/吾等之電子郵件地址，以接收本行未來通過電子方式發佈的可供採取行動的公司通訊<sup>(附註 3)</sup>

Name of Securities holder(s) 證券持有人姓名：

Name of the listed company 上市公司名稱：

China Construction Bank Corporation 中國建設銀行股份有限公司

Email address 電郵地址：<sup>(Note 3 / 附註 3)</sup>

**Option 3:** I/we hereby request for receipt of future Corporate Communications\* and/or Actionable Corporate Communications<sup>(Note 3)</sup> in printed form  
(Please mark "✓" in any ONE of the following box if applicable)

**選項 3:** 本人/吾等現要求收取未來公司通訊\*及/或可供採取行動的公司通訊<sup>(附註 3)</sup>印刷版（如適用，請在以下其中一個方格內劃上「✓」號）

printed English version  
英文印刷本

printed Chinese version  
中文印刷本

both printed English and Chinese versions  
英文及中文印刷本各一份

Signature(s): <sup>(Note 1)</sup>  
簽名：<sup>(附註 1)</sup>

Contact number:  
聯絡電話號碼：

Date:  
日期：

Notes 附註：

1. Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.  
請清楚填寫閣下之所有資料。如屬聯名股東，則本回條須由所有聯名股東聯合簽署，方為有效。

2. Any Reply Form with no signature or otherwise incorrectly completed will be void.  
任何回條若未有簽署或在其他方面填寫不正確，則本回條將會作廢。

3. If the H Share Registrar does not receive a functional email address in your reply, until such time that the functional email address is provided to the H Share Registrar, the Bank will send the Actionable Corporate Communications in printed form in the future. "Actionable Corporate Communication" is any corporate communication that seeks instructions from the Bank's securities holders on how they wish to exercise their rights or make an election as the Bank's securities holder.  
如 H 股股份過戶登記處沒有收到閣下的有效電子郵件地址，直至 H 股股份過戶登記處收到閣下有效的電子郵件地址前，本行未來將以印刷本形式發送可供採取行動的公司通訊。「可供採取行動的公司通訊」是指任何涉及要求本行的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。

4. If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered.  
如閣下通過二維碼、電郵、回條及/或其他方式提供多於一個的電子郵件地址，只有閣下最後提供的電子郵件地址將會被用於登記。

5. If you mark "✓" in the box in Option 3, no email address will be registered and only Corporate Communications\* and/or Actionable Corporate Communications in printed form will be received. This instruction will be valid for one year from the date of receipt of this instruction, unless it is revoked or superseded before its expiry.  
如閣下在選項 3 方格內劃上「✓」號，將不會有電子郵件地址被登記，並僅收取公司通訊\*及/或可供採取行動的公司通訊的印刷版。除非被提前撤回或修改，否則本項指示由收取指示日期起計一年內有效，此後將過期。

6. For the avoidance of doubt, the Bank does not accept any other instructions given on this Reply Form.  
為免存疑，在本回條上的任何額外指示，本行將不予處理。

\* Unless otherwise specified, "Corporate Communications" mean any documents issued or to be issued by the Bank for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
除非另有註明，「公司通訊」是指本行發出或將予發出以供其任何證券持有人或投資者大眾參照或採取行動的任何文件，包括但不限於(a) 董事會報告、年度帳目連同審計報告副本以及財務摘要報告（如適用）；(b) 中期報告及其中期報告摘要（如適用）；(c) 會議通告；(d) 上市文件；(e) 通告；及(f) 委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

(i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").

本聲明中所指的「個人資料」與香港法例第 486 章《個人資料（私隱）條例》（「**私隱條例**」）中「個人資料」的涵義相同。

(ii) Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Bank's electronic dissemination of Corporate Communications and to liaise with you on other matters relating to your holdings in the Bank. Your supply of Personal Data to the Bank is on a voluntary basis. In case of a failure to provide sufficient information, the Bank may not be able to process your instruction and/or request as stated in this Reply Form.

閣下於本回條所提供的個人資料將用於（包括但不限於）有關本行以電子方式發佈公司通訊及就閣下持有的公司證券有關的其他事宜上與閣下聯絡。閣下是自願向本行提供個人資料。若閣下未能提供足夠資料，本行可能無法處理閣下在本回條上所述的指示及/或要求。

(iii) Your Personal Data may be disclosed or transferred by the Bank to its subsidiaries, the H Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.  
本行可就任何所說明的用途或在法律規定的情況下，將閣下的個人資料披露或轉移給本行的附屬公司、H 股股份過戶登記處、及/或其他公司或團體，並將將在適當期間保留該等個人資料作核實及紀錄用途。

(iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the H Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email at [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk).  
閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至 H 股股份過戶登記處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向香港隱私主任提出，或發送電郵至 [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼：37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.  
No postage is necessary if posted in Hong Kong.

當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。